

United States of America
**Office of
Personnel Management**

Office of Intergovernmental
Personnel Programs
Washington, D.C. 20415

In Reply Refer To:

JUN 26 1979

Your Reference:

Mr. Don Wortman
Deputy Director for Administration
Central Intelligence Agency
Washington, D. C. 20505

Carol Katten not going
DD/A Registry
File Personnel

Dear Don:

We would like to ask for your assistance in the orientation for 1979 Presidential Management Interns.

On Monday afternoon, July 16, we would like you to meet with small groups of new Presidential Management Interns to discuss the career development-cluster group effort. Please feel free to involve your resource person, selected interns from your group or staff who have assisted with the cluster groups. The sessions will run from 1:30 p.m. to 3:00 p.m. and will be held here at the Office of Personnel Management.

Your effective performance this first year as a cluster leader has done much to make the Presidential Management Intern Program a success. If your schedule will allow you to attend please give me or Kathie Libby a call. We can be reached at 254-7316.

I hope you will be able to join us for orientation. We also are asking the new cluster leaders to participate in orientation. I have enclosed a listing of those individuals who have accepted our invitation to become new cluster leaders.

Sincerely yours,

Andrew W. Boesel
Andrew W. Boesel, Chief
Presidential Management Intern
Program Division

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Enclosure

D/State Auditorium

Charles W. Boesel

1979 CLUSTER LEADERS

Mr. C. William Fischer
Special Assistant to the Secretary
Deputy Secretary, and Under Secretary
Department of Energy
1000 Independence Avenue, SW., Room B260
Washington, D.C. 20585

Ms. Mitzi M. Wertheim (invited)
Deputy Under Secretary
of the Navy
Room 4E725, The Pentagon
Washington, D.C. 20350

Mr. Frank Fee
Director, Office of Field Operations
General Accounting Office
Washington, D.C. 20548

Mr. Charles Miller
Deputy Assistant Secretary for
Health Operations
Department of Health, Education, and Welfare
200 Independence Avenue, SW., Room 712G
Washington, D.C. 20201

Mr. Thomas P. Murphy
Special Assistant to the Secretary
and Director of Executive Personnel
and Career Development
Department of Health, Education, and Welfare
200 Independence Avenue, SW., Room 605F
Washington, D.C. 20201

Mr. Eldon Taylor
Assistant Director for Administrator
National Science Foundation
1800 G Street, NW., Room 525
Washington, D.C. 20550 and
Inspector General Designate
National Aeronautics and Space
Administration

Honorable Sterling Tucker (invited)
Assistant Secretary of Housing
and Urban Development, Room 5100
Washington, D.C. 20410

Ms. Margery Waxman
General Counsel
Office of Personnel Management
1900 E Street, NW., Room 5H30
Washington, D.C. 20415